



Brussels, 15<sup>th</sup> May 2017

## **TENDER SPECIFICATIONS**

**For the EU co-funded action**

### **“THE PILLARS OF THE SEA: JOINT ACTION OF THE EUROPEAN SOCIAL PARTNERS OF THE SEA-FISHING SECTOR”**

**Grant agreement N°VP/2016/001/0047**

**Pillar 3: Survey on the legislation in force regarding deck machinery, engine rooms and fishing gears**

#### **1. Background**

A study carried out at national level in Spain by the National Institute for safety and hygiene in the work place, has revealed the absence of legislation applicable mainly to the deck machinery, engine rooms and fishing gears at two different levels: commercialization on the one hand, installation and use on board on the other hand. Fishing vessels are excluded of most regulations dealing with these machines (cranes, fishing reels, auxiliary winch prow, etc.) installed on vessels or on land. Considering the high number of accidents in the sector, and after analysing this study, the European social partners of the fishing sector consider it of outmost importance to carry out a survey at EU level to study the national legislations in force and try to reach recommendations for a standardisation of the rules in terms of commercialization, installation and safe use on board.

#### **2. Purpose of the contract**

The contract is aimed at producing a survey providing an overview on the different Member States laws and rules applicable to the commercialisation, installation and use of deck machinery, engine room machinery and fishing gears as well as proposing recommendations for the standardisation of the rules.

#### **3. Tasks to be performed by the contractor**

##### **3.1 Description of tasks**

The contractor should perform the following tasks:

- Gather and analyse the existing legislation relevant for the drafting of the survey
- Update the steering group on the progress made in the analysis of the EU and national legislation
- Suggest recommendations for the standardisation of the rules concerning deck machinery, engine rooms and fishing gears in terms of commercialization, installation and safe use on board

- Finalise the study on the basis of the comments received by the steering group
- Liaise with the translators in order to ensure coherence in the different languages

### **3.3 Guidance and indications on tasks execution and methodology**

The contractor will work under the guidance of the project's steering group and of the Europêche and ETF Secretariats. The deadlines for deliverables will be set jointly by the contractor and the project partners according to the project's timeline.

When necessary, legislative texts will be translated so that the contractor can analyse the content. Additional information will be supplied by the social partners.

### **4. Expertise required**

Candidates should meet the following criteria:

- Relevant knowledge in order to carry out the tasks described
- Previous experience in drafting similar tools is highly desirable
- Excellent command of written and spoken English, other languages would be an asset
- Previous experience in drafting documents and report
- Respect of budgetary constraints
- Knowledge of the fisheries sector and/or of safety-related issues is desirable

### **5. Time schedule and reporting**

The contractor will be required to work for a total of 36 days, including the participation to steering group meetings and to the final conference. Travel, accommodation and subsistence expenses related to the participation in the project's meeting will be covered by the project budget. The time schedule for deliverables and reports will be established jointly by the contractor and the project partners according to the project's timeline and will be indicated in the contract signed by the two parties.

### **6. Payments and standard contract**

The contractor will receive an advance and a final payment according to the time and modalities that will be indicated in the contract between the parties. The project promoter will draft a contract which will be submitted to the contractor.

### **7. Price**

The maximum budget available is EUR 18.000 VAT included (without travel, accommodation and subsistence expenses related to the attendance of meetings).



## **8. Selection criteria**

Only applicants able to prove the required expertise indicated above may be awarded the contract.

## **9. Award criteria**

The contract will be awarded to the tenderer whose offer represents the best value for money—taking into account the evidence provided to prove their expertise in the fields indicated under point 4. The respect of the principles of transparency and equal treatment with a view to avoid any conflict of interest will be undertaken. It should be noted that the contract will not be awarded to a tenderer that receives less than 70 % of the award criteria.

## **10. Content and presentation of the bids**

### **10.1 Content of the bids**

The bids must indicate how candidates meet the criteria listed above, present a draft working plan, a schedule for the tasks to be performed and indicate the total price of the consultancy.

In case of bids submitted by individual candidates, a CV should be attached. This should include a list of publications and works done by the applicant in the fields relevant for the tasks to be performed.

References should also be provided.

In case of bids submitted by organisations, a list of the organisation's activities in fields relevant for the tasks to be performed should be attached as well as the CVs of the people who will be involved in the project. Organisations should also indicate a contact person who will be responsible for the supervision of the tasks and who will report to the project promoters.

Only bids in English will be considered.

### **10.1 Presentation of the bids**

Bids must be submitted by the 20<sup>th</sup> of June 2017 by email to: [daniel.voces@europeche.org](mailto:daniel.voces@europeche.org)

The title of the task for which the candidate applies must be specified in the bid.