



Brussels, 30 April 2015

## TENDER SPECIFICATIONS

For the EU co-funded action

### Towards a true socially sustainable EU Fishery: the contribution of EU social partners

Grant agreement VS/2015/0042

Pillar 1: Raise awareness amongst national-level social partners about the possibilities offered by the European Maritime and Fisheries Fund (EMFF) to support social dialogue in fisheries and improvement of working and living conditions

#### 1. Background

The Common Fisheries Policy (CFP) reform process has been recently completed with the adoption, in April 2014 of the new financial instrument for the sector, the EMFF<sup>1</sup>. Also thanks to the requests made by social partners to the European Commission and Parliament, the EMFF presents an improved social dimension, compared to the previous fund, the EFF. The regulation gives member states the opportunity to include in their operational plans the financing of measures to support social dialogue at European, national, regional or local level, to improve working conditions and to support professional training.

The inclusion of these elements amongst the actions that can be financed represents for social partners an important opportunity to tackle issues that have been central in their action over the past years.

Over the last decades the ETF and Européche have carried out two EU co-funded projects as well as other activities to try to support capacity building for social partners in the fisheries sector in those member states where their representation is poor. The lack of proper workers' and employers' representation is mainly due to the lack of resources and the drastic reduction of the fleet that hit many countries over the last decades. Notwithstanding EU-level social partners' attempts to involve national administrations in their initiatives to build capacity at national level, most of the countries have not shown a proper commitment to support social dialogue in the sea fishing sector.

For these reasons, it is crucial, at this stage, to make sure that social partners at national and local level are made aware of the possibilities offered by the EMFF. Over the coming months, social partners will

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<sup>1</sup> Regulation (EU) No 508/2014



work jointly with their national affiliates to make sure that member states' operational plans include the support to social dialogue, training and improvement of on board working and living conditions.

Against this background, the aims of this action are:

- Gather and analyse Member States' operational plans and provide social partners with an overview of the measures that can be financed in relation with promotion of social dialogue and working conditions;
- Raise awareness amongst their member organisations as well as to other social partners' organisations not represented at EU level about the possibilities offered by the EMFF;
- Produce a manual that can be used by social partners during the EMFF programming period.

## **2. Purpose of the contract**

The contract is aimed at providing social partners with the specific expertise required to perform the above-mentioned action.

## **3. Tasks to be performed by the contractor**

### **3.1 Description of tasks**

The contractor should perform the following tasks:

- Analyse the contents of the EMFF regulation and delegated acts in order to identify the possibilities offered by the fund to support social dialogue, improve working conditions and fund training.
- Analyse the contents of the operational plans prepared by member states to identify the way the fund in the different member states can support social dialogue, improve working conditions and fund training.
- Interview national social partners and/or representatives of the national administrations as appropriate.
- Identify possible ways to fund transnational activities.
- Draft a manual that can be used by social partners during the EMFF programming period. The manual should also include concrete examples of projects to be financed as well as ways to access the funds.

### **3.2 Guidance and indications on tasks execution and methodology**

The contractor will work under the guidance of the project's steering group and of the ETF and Europêche Secretariats. The deadlines for deliverables will be set jointly by the contractor and the project partners according to the project's timeline.

## **4. Expertise required**

Candidates should meet the following criteria:

- Relevant knowledge in order to carry out the tasks described.



- Expertise in EU funds
- Excellent command of written and spoken English, other languages would be an asset
- Previous experience in drafting documents and report
- Respect of budgetary constraints
- Knowledge of the fisheries sector and/or of employment-related issues is desirable
- Previous experience in working for social partners' organisations at national or European level is desirable

#### **5. Time schedule and reporting**

The contractor will be required to work for a total of 40 days, including the participation to steering group meetings and to the final conference. Travel, accommodation and subsistence expenses related to the participation in the project's meeting will be covered by the project budget. The time schedule for deliverables and reports will be established jointly by the contractor and the project partners according to the project's timeline and will be indicated in the contract signed by the two parties.

#### **6. Payments and standard contract**

The contractor will receive an advance and a final payment according to the time and modalities that will be indicated in the contract between the parties. The project promoter will draft a contract which will be submitted to the contractor.

#### **7. Price**

The maximum budget available is EUR 20000 VAT included (without travel, accommodation and subsistence expenses related to the attendance of meetings).

#### **8. Selection criteria**

Only applicants able to prove the required expertise indicated above may be awarded the contract.

#### **9. Award criteria**

The contract will be awarded to the tenderer whose offer represents the best value for money – taking into account the evidence provided to prove their expertise in the fields indicated under point 4. The respect of the principles of transparency and equal treatment with a view to avoid any conflict of interest will be undertaken.

It should be noted that the contract will not be awarded to a tenderer that receives less than 70 % of the award criteria.

#### **10. Content and presentation of the bids**

##### **10.1 Content of the bids**

The bids must indicate how candidates meet the criteria listed above, present a draft working plan, a schedule for the tasks to be performed and indicate the total price of the consultancy.



In case of bids submitted by individual candidates, a CV should be attached. This should include a list of publications and works done by the applicant in the fields relevant for the tasks to be performed. References should also be provided.

In case of bids submitted by organisations, a list of the organisation's activities in fields relevant for the tasks to be performed should be attached as well as the CVs of the people who will be involved in the project. Organisations should also indicate a contact person who will be responsible for the supervision of the tasks and who will report to the project promoters.

Only bids in English will be considered.

### **10.1 Presentation of the bids**

Bids must be submitted by email to: [l.spera@etf-europe.org](mailto:l.spera@etf-europe.org) by the 21<sup>st</sup> of May 2015.

The title of the task for which the candidate applies must be specified in the bid.